SUSTAINABLE LAND MANAGEMENT PROJECT - WORK PLAN

OUTPUT	ACTIVITY	1	2	3	4	5	6	7	8	9	10	11	12
1. Project Management and Administration Unit Established	1.1 Project Coordinator and staff contracted	X											
	1.2 Office facilities established	X											
	1.3 Project Documentation sourced and filed	X	X	X	X	X	X	X	X	X	X	X	X
2. Progress Reports Prepared and Submitted to IA and Co-EA	2.1 Monthly Progress Reports to SLM Co-executing agency (OAS/OSDE).	X	X	X	X	X	X	X	X	X	X	X	X
	2.2 Quarterly Progress Reports submitted to Implementing Agency (UNEP)	X		X			X			X			X
	2.3 Final report and project closure												X
3. Regional Project Management Arrangements Established	3.2 Convene RPSC Meetings		X				X				X		X
	3.3 Prepare and disseminate RPSC Reports			X				X				X	X
4. Cooperation Framework for Capacity Building and Mainstreaming of SLM established. .	4.1 Establish/maintain contact with potential participating agencies in cooperation framework	X	X	X	X	X	X	X	X	X	X	X	X
	4.2 Attend meetings of Cooperation framework				X					X			
5. Regional SLM awareness, education and capacity building programme established	5.1 Prepare TORs for PEA consultancy				X								
	5.2 Recruit consultant to prepare PEA strategy and supporting material				X								
	5.3 Convene Regional Workshop on PEA Strategy						X						
	5.4 Review Consultant Report							X					
6. Implement National Level Activities	6.1 Develop TORs for National Coordinators	X											
	6.2 Recruit National Coordinators		X										
	6.3 Develop TORs for national level studies			X									
	6.4 Convene National consultations at community level.			X	X	X							
7. Develop National Demonstration Projects	7.1 Agree criteria and Templates for Project development			X									
	7.2 Draft Demo Projects submitted to PCU			X	X	X	X	X					
8. Project Brief submitted to GEF	8.1 draft Project Brief completed and submitted to RSPC										X		
	8.2 Draft Final Project brief submitted to GEF											X	
	8.3 Amendments made to Project Brief based on STAP Review												X